



## NOTICE OF PUBLIC MEETING

Pursuant to Louisiana law, Public Notice is hereby given that the Louisiana Stadium and Exposition District (“LSED”) has scheduled a meeting to be held at the date and time shown, with the Agenda as set forth hereinbelow:

Regular Meeting of the  
**LOUISIANA STADIUM AND EXPOSITION DISTRICT (LSED)**

To Be Held at:  
**The Claiborne Lounge of the Superdome**  
1500 Sugar Bowl Dr., New Orleans, LA 70112  
Parking: Gate F Parking Garage

Virtual Access Registration: [LSED Board Meeting - Thursday, November 21, 2024](#)

**Thursday, November 21, 2024**  
**1:30 PM**

### AGENDA

#### **I. Call to Order and Opening Remarks**

**II. Public Comment/ADA Participation:** Pursuant to the provisions of Louisiana Revised Statutes Title 42, Section 23(A), “... any non-elected board or commission that has the authority to levy a tax shall video or audio record, film or broadcast live all proceedings in a public meeting ...”. In addition, pursuant to and in accordance with the provisions of Louisiana Revised Statutes Title 42, Section 14(E), **any member of the public with a disability recognized by the Americans with Disabilities Act and/or a designated caregiver of such person is invited to participate in the meeting** via the virtual access link that is provided herein.

In accordance with the foregoing statutory requirements, the LSED will provide the public with the option to attend this meeting virtually (via the virtual access link above) and provide input to the LSED via e-mail. **A person may e-mail a comment related to a particular actionable Agenda item upon which a vote is to be taken until 12:00 PM (Noon) CST on Thursday, November 21, 2024.** This e-mail will be read aloud by the Chairman at the meeting. All e-mail comments for those individuals who are attending the meeting virtually (including your name and the Agenda item that you wish to comment on) should be sent to: [LSEDboardmeetings@asmneworleans.com](mailto:LSEDboardmeetings@asmneworleans.com). All individuals who are in attendance in person and wish to address the Commission may speak during the course of the meeting between Agenda items or at the time designated in the Agenda for public comment.

#### **III. Approval of Minutes of the October 31, 2024, LSED Board Meeting**

**(Tab 1)** On Motion of Commissioner \_\_\_\_\_, seconded by Commissioner \_\_\_\_\_, the Minutes of the October 31, 2024, Board of Commissioners meeting were adopted. All Commissioners present voted in favor of this Motion.

#### **IV. Reports by SMG/ASM Representatives**

**(Tab 2)** General Matters - Doug Thornton (or his designee)

LSED Services Report – Evan Holmes

**(Tab 3)** Facility Operations Report – Evan Holmes

Sales and Marketing Report – Abby Jones

Finance Report – David Weidler and Daniel Burke

**(Tab 4)** LSED Capital Projects Report – Eileen Long

**(Tab 5)** Live Entertainment Report – Alex Bowen

Diversity and Business Opportunity Report – Kathleen Turner

#### **V. Review of Resolutions / Legal Report (see Resolutions below)**

LSED Legal Counsel

#### **VI. Review and Approval of Resolutions for this Public Meeting**

The following Resolutions may be adopted at this Public Meeting:

**(Tab 6)** The 2019 Superdome Capital Improvements Project (“Master Plan Project”) is coming to a close. To facilitate the closeout of the Project, ASM has requested a Resolution to approve the movement of funding from the LSED operating accounts into the Master Plan Project Account to assure the completion of the Master Plan Project timely and to pay outstanding invoices related to the Master Plan Project, including, but not limited to, retainage payments and projected amounts owed to Broadmoor, LLC. This Resolution authorizes and ratifies the transfer of \$6,000,000 from the LSED operating accounts into the Master Plan Project Account. This Resolution has been approved by LSED Legal Counsel, the LSED Construction Committee, and LSED Bond Counsel, and LaPorte, A.P.A.C. has no objection to the contemplated transfer of funds from the LSED Operating Accounts to the Master Plan Project Account.

Resolved that the Louisiana Stadium & Exposition District (“LSED”) hereby authorizes, approves and ratifies the transfer of \$6,000,000 from one or more of the LSED operating accounts to the LSED Master Plan Project Account to pay outstanding invoices related to the Master Plan Project. This Resolution has been approved by LSED Legal Counsel, the LSED Construction Committee, LSED Bond Counsel, and LaPorte, A.P.A.C. has no objection to the contemplated transfer of funds from the LSED Operating Accounts to the Master Plan Project Account. There are sufficient LSED operating funds available to support this Resolution.

**(Tab7)** Resolved, that the Louisiana Stadium and Exposition District (“LSED”) hereby authorizes and approves a Certificate of Substantial Completion in favor of Amagine Technologies, LLC for its work pursuant to the Contract For TV Displays and Mounts dated December 22, 2022, as part of the Master Plan Phase 3b Renovation Project.

This Resolution and the Certificate of Substantial Completion have the recommendation of Trahan Architects (Project Architect), Legends Hospitality (Project Manager), and the Project Team, which consists of representatives of the LSED, ASM, and New Orleans Saints. The Certificate of Substantial Completion has been reviewed and approved by LSED Legal Counsel, and the portion of the work described in the Certificate of Substantial Completion is sufficiently complete for the LSED to occupy and utilize the work for its intended purpose. The Punch List (Work to be Completed or Corrected) has been established, and the value to be completed or corrected is \$20,000. Chairman Robert A. Vosbein, Jr. and/or Vice Chair Hilary Landry are hereby authorized and approved to sign the Certificate of Substantial Completion on behalf of the

LSED. The Certificate of Substantial Completion, once signed by the Chairman, will be recorded in the Public Records of Orleans Parish.

**(Tab 8)** Resolved, that the Louisiana Stadium and Exposition District (“LSED”) hereby authorizes and approves a Certificate of Substantial Completion in favor of Associated Office Systems of LA, Inc. for its work pursuant to the Contract for Furniture Procurement between the LSED and Associated Office Systems of LA, Inc. dated March 7, 2023.

This Resolution and the Certificate of Substantial Completion have the recommendation of Trahan Architects (Project Architect), Legends Hospitality (Project Manager), and the Project Team, which consists of representatives of the LSED, ASM, and New Orleans Saints. The Certificate of Substantial Completion has been reviewed and approved by LSED Legal Counsel, and the portion of the work described in the Certificate of Substantial Completion is sufficiently complete for the LSED to occupy and utilize the work for its intended purpose. The Punch List (Work to be Completed or Corrected) has been established, and the value to be completed or corrected is \$20,000. Chairman Robert A. Vosbein, Jr. and/or Vice Chair Hilary Landry are hereby authorized and approved to sign the Certificate of Substantial Completion on behalf of the LSED. The Certificate of Substantial Completion, once signed by the Chairman, will be recorded in the Public Records of Orleans Parish.

**(Tab 9)** Resolved, that the Louisiana Stadium and Exposition District (“LSED”) hereby authorizes and approves a Certificate of Substantial Completion in favor of TriMark USA Strategic Equipment LLC for its work pursuant to the Contract For Food Service Equipment where the basis of payment is a Stipulated Sum dated October 5, 2022, as part of the Master Plan Phase 3b Renovation Project.

This Resolution and the Certificate of Substantial Completion have the recommendation of Trahan Architects (Project Architect), Legends Hospitality (Project Manager), and the Project Team, which consists of representatives of the LSED, ASM, and New Orleans Saints. The Certificate of Substantial Completion has been reviewed and approved by LSED Legal Counsel, and the portion of the work described in the Certificate of Substantial Completion is sufficiently complete for the LSED to occupy and utilize the work for its intended purpose. The Punch List (Work to be Completed or Corrected) has been established, and the value to be completed or corrected as of July 22, 2024, initially was \$250,000, now reduced to \$0 (zero). Chairman Robert A. Vosbein, Jr. and/or Vice Chair Hilary Landry are hereby authorized and approved to sign the Certificate of Substantial Completion on behalf of the LSED. The Certificate of Substantial Completion, once signed by the Chairman, will be recorded in the Public Records of Orleans Parish.

**(Tab 10)** Resolved, that the Louisiana Stadium and Exposition District (“LSED”) hereby authorizes and approves its Chairman, Robert A. Vosbein, Jr., to sign the Certificate of Substantial Completion for the Superdome Capital Improvements - L100 and L650 Drink Rails Project (“Project”) in favor of the contractor, Sightline Commercial Solutions (“Sightline”).

This Resolution has the recommendation of ASM, Project Architect (“Trahan Architects”) and the LSED Construction Committee. The date of Substantial Completion is designated as October 9, 2024. The Certificate of Substantial Completion is supplemented by an agreed-upon punch list. The cost estimate of work to be completed at \$3,000. The Certificate of Substantial Completion, once signed by the Chairman, will be recorded in the Public Records of Orleans Parish. This Resolution has the approval of LSED Legal Counsel, and this Resolution is recommended for approval.

**(Tab 11)** Resolved, that the Louisiana Stadium and Exposition District (“LSED”) hereby authorizes and approves a First Amendment AIA Document A133-2009 to the Agreement between the LSED and Paramount Homes, LLC d/b/a Paramount Waterproofing Solutions to establish the original and corrected

Contract Sum to be \$195,100. The parties affirm and ratify that all other terms and conditions of the parties as set forth in the original Agreement remain the same and are in full force and effect. Chairman Robert A. Vosbein, Jr. is hereby authorized to sign the First Amendment, a copy of which is attached to this Resolution.

**(Tab 12) Resolved,** that the Louisiana Stadium and Exposition District (“LSED”) hereby authorizes and approves Chairman, Robert A. Vosbein, Jr., and/or Vice Chair, Hilary Landry, to execute any Change Orders to the Agreement between the LSED and Paramount Homes, LLC d/b/a Paramount Waterproofing Solutions (“Paramount”) that may be necessary to account for additional costs and expenses and additional extensions of time to complete the previously authorized Roof Cleaning Project. Any Change Order that may be required will be reviewed and approved by the LSED’s Legal Counsel with the assurance that sufficient funds exist in the LSED Operating Account to support the Change Order and the accompanying Resolution. The signature of the Chairman and/or Vice Chairman will then be ratified at a subsequent LSED Board meeting.

**(Tab 13) Resolved,** that the Louisiana Stadium and Exposition District (“LSED”) hereby authorizes and approves Change Order No. 01 to the Contract between the LSED and Voelkel McWilliams for the Superdome Press Level Restroom Renovation Project (“Project”). The Change Order increases the contract amount by \$16,780.00 to cover the cost of additional Code-required hot water revisions to the restrooms. The funding source for this Change Order and Resolution is the Project Budget, and there are sufficient funds to support the Change Order and the Resolution. The Resolution has been recommended by ASM and by Legal Counsel. Chairman Robert A. Vosbein, Jr. and/or Vice Chair Hilary Landry are hereby authorized and approved to execute the Change Order on behalf of the LSED, and that signature is hereby ratified.

**(Tab 14) Resolved,** that the Louisiana Stadium and Exposition District (“LSED”) hereby authorizes and approves Change Order No. 01 (Final) to the Contract between the LSED and Professional Service Industries, Inc. dated August 18, 2020, for the 2019 Superdome Capital Improvements, Phases 1, 2 3A and 3B (“Project”). This Change Order operates as a close-out credit in the amount of \$20,987.80, thereby reducing the revised Contract value to \$1,008,070.20.

This Change Order No. 01 and Resolution have the approval of the Project Team, the Project Architect, and LSED Legal Counsel. The Change Order has been signed by Professional Service Industries, Inc. The Revised Substantial Completion Date remains unchanged. Chairman Robert A. Vosbein, Jr. and/or Vice Chair Hilary Landry are hereby authorized and approved to execute the Change Order on behalf of the LSED, with that signature hereby ratified.

**(Tab 15) Resolved,** that the Louisiana Stadium and Exposition District (“LSED”) hereby authorizes and approves Amendment No. 01 to the Contract between the LSED and Howe Engineers, Inc. dated April 14, 2023, for smoke control special inspection services. This Amendment No. 1 provides an additional not-to-exceed sum of \$25,000 for additional testing, site visits and reporting, including documentation and expenses. The new Contract sum, including the Amendment No. 1, will be \$199,980. The source of funds for Amendment No. 1 and this Resolution is the Project Budget for the Master Plan, and there are sufficient funds available to support this Amendment and Resolution. The Amendment No. 1 and this Resolution have the approval and recommendation of Legends, the Project Team, and the LSED Legal Counsel. Chairman Robert A. Vosbein, Jr. and/or Vice Chair Hilary Landry are hereby authorized and approved to execute Amendment No. 1 on behalf of the LSED, with that signature hereby ratified.

**(Tab 16) Resolved,** that the Louisiana Stadium and Exposition District (“LSED”) and the Louisiana Sports and Entertainment District (“LSED II”), hereby authorize, approve and ratify signature of Chairman, Robert A. Vosbein, Jr. on the LaPorte CPA’s and Business Advisor’s (“LaPorte”) engagement letter dated November 1, 2024, a copy of which letter is attached to this Resolution, setting forth the terms and conditions by which LaPorte will prepare the annual basic financial statements of LSED II for the year ending June 30,

2024. The engagement letter has the approval of LSED’s Legal Counsel, and there are sufficient funds available for LSED and LSED II to support the Resolution and the engagement of LaPorte for its services to be provided.

**(Tab 17) Resolved**, that the Louisiana Stadium and Exposition District (“LSED”), hereby authorize, approve and ratify the signature of Chairman, Robert A. Vosbein, Jr. on the Capital Governance letter requested by the Louisiana Legislative Auditor (“Legislative Auditor”), the responses to the Legislative Auditor’s letter were prepared by LSED’s Legal Counsel, and on advice of Legal Counsel, the Chairman signed the Response Letter which is attached to and made a part of this Resolution.

**(Tab 18) Resolved**, that the Louisiana Stadium and Exposition District (“LSED”) hereby authorizes and approves the negotiation and execution of Amendment No. 009 (“DDG Amendment No. 009”) to the Agreement for Professional Architectural Services by and between the LSED and Duplantis Design Group, PC dated August 25, 2017 (“DDG Contract”) for the John Alario, Jr. Westwego Sports Complex Project (“Project”). Pursuant to DDG Amendment No. 009 (copy attached to this Resolution), the DDG Contract Term is extended by 122 days, through and including September 30, 2025, for additional construction administration services for the construction and completion of Field 4, a maintenance building, additional parking and storm water treatment facilities, additional scope such as pond fencing, aeration furnishings, shade structures, and pavement around the main concession dining circle. The DDG Amendment No. 009 also increases the DDG Contract Amount by a not-to-exceed sum of \$220,000, inclusive of services as more fully described in the attached Professional Services Amendment.

This Resolution has been recommended by Legends Hospitality (Project Manager) and ASM and has been approved by the Project Construction Committee. The source of funds for DDG Amendment No. 009 is the Project Budget. There are sufficient funds to support Amendment No. 009 and the Resolution. Chairman Robert A. Vosbein, Jr. and/or Vice Chair Hilary Landry are hereby authorized to execute DDG Amendment No. 009 on behalf of the LSED, and their signatures are hereby approved and ratified.

**(Tab 19) Resolved**, that the Louisiana Stadium and Exposition District hereby authorizes and approves an appropriation from the TPC Louisiana Golf Facility Capital Reserve Fund for Repair and Replacement in the amount of \$208,950.19 for various expenditures and purchases for the TPC Louisiana Golf Course and Clubhouse (“TPC”) to include the following: refurbish grill chairs; renovate the Ladies’ locker room sink and vanity; replace cart facility dryer; replace Golf Shop inventory management scanner; repair steam oven in kitchen; replace Tournament Office roof; HVAC repairs and replacement to the Clubhouse and Golf Course maintenance facility; repairs to pump house; replace rental club bags; practice facility repairs; replace Golf Shop fixtures; replace Tournament Service Area junction box; replace fire alarm and security communicators; repair cart facility hot water heater; rebuild pump station generator; and replace a swingarm on Golf Course maintenance equipment.

This Resolution has the Staff Analysis support and recommendation of ASM Global (copy attached hereto) and has also been approved by the LSED Construction Committee. The funding source for this Resolution is the TPC Louisiana Golf Facility Capital Reserve Fund for Repair and Replacement, and there are sufficient funds to support this Resolution and the purchases and expenditures referenced herein.

**(Tab 20)** Pursuant to previously authorized and duly enacted Resolutions by the Louisiana Stadium and Exposition District (“LSED”) Board of Commissioners, the following described agreements, contracts, change orders, and/or GMP adjustments (“Documents”) have been executed by Chairman Robert A. Vosbein, Jr. and/or Vice Chairman Hilary H. Landry on the respective dates as shown on each Document and/or signed at or following the October 31, 2024, Board meeting:

- a) All Tax Exemption Certificates signed by Chairman Vosbein for the Superdome Renovation Project since the October 31, 2024, Board meeting;
- b) Notice to Proceed signed on November 4, 2024, by Chairman Vosbein to allow Voelkel McWilliams Construction, LLC (“Voelkel McWilliams”) to commence its work on the Superdome Press Level Restroom Renovation Project (“Project”) with an expected Substantial Completion Date of January 24, 2025; and
- c) All Change Orders on all Projects signed by the Chairman and/or Vice Chair of the LSED.

## **VII. Other Business Matters**

The November meeting of the Louisiana Sports and Entertainment District is canceled, there being no business to be addressed at this time.

## **VIII. Additional Persons Wishing to Address the Commission (limit 5 minutes, please)**

## **IX. Adjournment**